



E-Course (Project Management)

E-Course Contents:

Module 1: Introduction to Project Management. Setting Objectives. SMART objectives

Module 2: Project Managers. Values, roles and function. Sample Job Description

Module 3: Monitoring, Evaluating and Reporting of Project

Module 4: Managing Risks and Writing a Project Proposal

E-Course Outline:

Starts on April 8

April 8-11: Self-Introduction

April 13: Module 1 and Discussion 1

April 16: Exercise 1

April 20: Module 2 and Discussion 2

April 22: Last date for Submission of Exercise 1

April 23: Exercise 2

April 27: Module 3 and Discussion 3

April 29: Last date for Submission of Exercise 2

April 30: Exercise 3

May 4: Module 4 and Discussion 4

May 6: Last date of Submission of Exercise 3

May 7: Exercise 4 and Final Project Plan Preparation

May 17: Workshop and Completion (Only for Nepali Participants)



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Regulations:

- a) Participants should a project on their mind and work for it during the course.
- b) Participants must actively participate on discussions.
- c) Participants shouldn't comment on others view and ideas.
- d) Participants must a complete their exercises within given deadline.